

NORTH HERTFORDSHIRE DISTRICT COUNCIL



4 October 2019

Our Ref Letchworth – 16.10.19
Your Ref.
Contact. Amelia McInally
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To: Members of the Committee: Councillor Gary Grindal, Councillor Helen Oliver, Councillor Daniel Allen, Councillor Kate Aspinwall, Councillor Morgan Derbyshire, Councillor Terry Hone, Councillor David Levett, Councillor Ian Mantle, Councillor Sean Prendergast, Councillor Sue Ngwala, Councillor Mike Rice, Councillor Adem Ruggiero-Cakir and Councillor Deepak Sangha

You are invited to attend a

MEETING OF THE LETCHWORTH COMMITTEE

to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON ROAD,
LETCWORTH GARDEN CITY**

On

WEDNESDAY, 16TH OCTOBER, 2019 AT 7.30 PM

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION
ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Thompson', written over a thin horizontal line.

Jeanette Thompson
Service Director – Legal and Community

Agenda

Part I

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 19 JUNE 2019 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 19 June 2019.	(Pages 5 - 12)
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION To receive petitions and presentations from members of the public including: 1. Resolve 2. Howard Garden Social Centre 3. Imajica Theatre Company CIC 4. Woof n Wag 5. Kings Community Church – Town Centre Christmas Cafe	
6. REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING DISTRICTS REPORT OF THE CHIEF EXECUTIVE To outline and report on the outcome of the Review of Polling Districts, Polling Places and Polling Stations consultation following a review required by the Electoral Registration and Administration Act 2013.	(Pages 13 - 54)
7. ANNUAL UPDATE ON SECTION 106 OBLIGATIONS FOR LETCHWORTH COMMITTEE REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER To update Members of the Letchworth Committee of S106 activity within the last financial year.	(Pages 55 - 70)

8. **GRANTS & COMMUNITY UPDATE** (Pages
REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER 71 - 82)

To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.

9. **WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

To receive any verbal reports from Members regarding Ward matters and Outside Organisations.